



# Isca Academy

## Drug Education and Incident Policy

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### Isca Academy School Drugs Education and Incident Policy

#### 1 Aims and objectives

**1.1** We aim to equip children with the knowledge, understanding and skills that enable them to make choices that lead to a healthy lifestyle. Drugs education has the primary objective of helping children to become more confident and responsible young people. We teach children about the dangers to health posed by drug-taking, and we aim to equip them with the social skills that enable them to make informed moral and social decisions in relation to drugs in society.

**1.2** The objectives of drugs education are:

- to provide children with knowledge and information about illegal drugs and the harmful effects they can have on people's lives;
- to enable children to discuss moral questions related to drug taking, and so provide a safe environment for young people to share their thoughts and ideas;
- to help children become more self-confident so that they are able to make sensible and informed decisions about their lives;

- to let children know what they should do if they come across drugs, or are aware of other people misusing drugs;
- to help children respect their own bodies and, in so doing, reduce the likelihood that they will be persuaded to become involved in drug abuse;
- to show that taking illegal drugs is a moral issue, and that choices about drugs are moral choices;
- to ensure that all children are taught about drugs in a consistent manner, following guidelines that have been agreed by parents, governors and staff.

## **2 Organisation**

- 2.1** We regard drugs education as a whole-school issue, and we believe that opportunities to teach about the importance of living a healthy lifestyle occur throughout the curriculum. Each class teacher answers questions about drugs sensitively and appropriately, as they occur. We encourage children to discuss issues that are important to them, and we help children to be aware of the dangers of the misuse of drugs. For example, if a child raises the issue of smoking, the teacher takes time to discuss its harmful effects with the whole class. In science lessons we teach children what a drug is, and how drugs are used in medicine. We also teach them the difference between legal and illegal drugs.
- 2.2** Drugs education also forms a part of our school's personal, social and health education (PSHE) curriculum and is reviewed annually. Sessions that focus on drug education form part of a sequence of lessons that are designed to promote a healthy lifestyle.
- 2.3** The teaching style that we use encourages children to ask questions and reflect on the dangers to health of drug misuse. Children explore issues, such as why people take drugs, and how they can avoid putting themselves in danger in the future. We give children the opportunity to talk in groups or to the whole class. We encourage them to listen to the views of others, and we ask them to explore why drugs are such a problem for society.

## **3 The role of the Headteacher and appropriate action in a drugs incident**

- 3.1** It is the responsibility of the headteacher to ensure that staff and parents are informed about this drugs education policy, and that the policy is implemented effectively. It is also the headteacher's role to ensure that staff are given sufficient training, so that they can teach effectively and handle any difficult issues with sensitivity.
- 3.2** The headteacher will delegate a member of the leadership team to liaise with external agencies regarding the school drugs education programme and ensure that all adults who work with children on these issues are aware of the school policy and work within this framework.
- 3.3** The headteacher will delegate a member of the senior leadership team to monitor the policy on a day to day basis and report to governors, when requested, on the effectiveness of the policy.  
The Headteacher takes overall responsibility for the policy and its implementation, for liaison with the governing body, parents, LA and appropriate outside agencies. The headteacher will ensure that all staff dealing with substance issues are adequately supported and trained.

## **4 The role of governors**

- 4.1** The local governing body has the responsibility of setting down these general guidelines on drugs education. The governors will support the headteacher in following these guidelines. Governors will inform and consult with

parents about the drugs education policy. Governors will also liaise with the LA and health organisations so that the school's policy is in line with the best advice available.



## **5 The role of parents**

**5.1** The school is well aware that the primary role in children's drugs education lies with parents. We wish to build a positive and supporting relationship with the parents of children at our school through mutual understanding, trust and co-operation. In promoting this objective we will:

- inform parents about the school drugs education policy and practice;
- invite parents to view the materials used to teach drugs education in our school if they wish;
- answer any questions parents may have about the drugs education their child receives in school;
- take seriously any issue which parents raise with teachers or governors about this policy or the arrangements for drugs education in the school;
- encourage parents to be involved in reviewing the school policy and making modifications to it as necessary;
- inform parents about the best practice known with regard to drugs education so that the parents can support the key messages being given to children at school.

## **6 Monitoring and review**

**6.1** The Performance and Standards Committee of the local governing body on an annual basis will monitor the drugs education policy. This committee will report their findings and recommendations as necessary, if the policy appears to need modification. The Performance and Standards Committee takes into serious consideration any representation from parents about the drugs education programme and comments will be recorded. Governors require the headteacher to keep a written record detailing the content and delivery of the drug education programme taught in the school.

## **7 Consequences of drug mis-use in school**

**7.1** A school cannot knowingly allow its premises to be used for the production or supply of any controlled drug (e.g. the preparation of, or smoking of cannabis).

Where it is suspected that substances are being sold on the premises, details regarding those involved, and much information as possible, will be passed to the police and those pupils will receive a fixed term exclusion or a permanent exclusion, depending on the context of the situation. Every incident will be investigated.

**7.2** Any medical emergencies will be dealt with as appropriate.

**7.3** In cases of substance use/misuse or supply on the premises, during the school day or during school visits etc, the case will be discussed with the young person and a written record taken. Further disciplinary action such as exclusion (fixed term or permanent) will be taken.

**7.4** Parents/carers will be informed by the Headteacher or delegated member of the leadership team as soon as possible. The support of outside agencies will be sought if appropriate.

- 7.5 If a young person admits to using or supplying substances off the premises, the appropriate action will be to inform the Headteacher or Deputy Headteacher (Inclusion), who will inform the parents/carers. The support of outside agencies will be sought.
- 7.6 While there is no legal obligation to inform the police, unless there are exceptional circumstances, incidents will be reported by the school either via phoning 101 or via the local PCSO. The school will consider each incident individually and will employ a range of responses to deal with each incident.
- 7.7 Specific cases will be managed as appropriate and all staff, pupils, parents/carers will be informed of these issues.
- 7.8 The school will support referrals to Y-SMART and other similar agencies wherever possible. The school will also support students to access this support including, wherever appropriate for sessions to be during the school day and held on school site.
- 7.9 The governing body will be involved in drug-related incidents as they are with other matters relating to the school such as safeguarding.
- 7.10 The Headteacher will take responsibility for liaison with the media, where required.

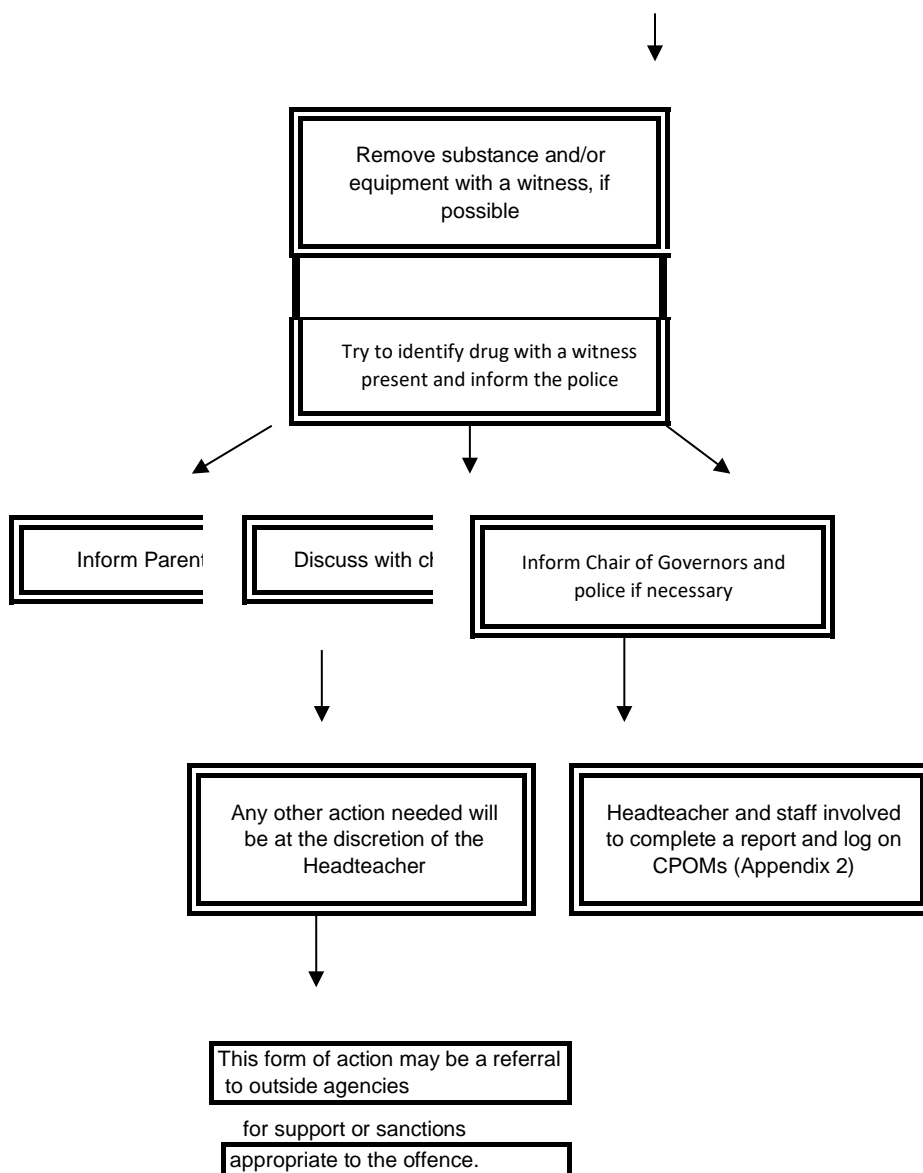
### Appendix 1 to drugs policy

## SUBSTANCE INCIDENT MANAGEMENT POLICY

The principal reason for this policy is the well-being and welfare of our pupils and school community who may (however unlikely) be involved in incidents involving substances. It is also for those who may be affected by this misuse. This document therefore outlines the legal and educational responsibilities for members at the school.

A summary of what will happen in instances of suspected drug use, drug possession, drug dealing or events which occur outside of school is below:

If an issue arises inform the	
	Headt eache r or deleg ated mem ber of senior staff imme diatel y.



**Appendix 2 to drugs policy**

**RECORD OF DRUG-RELATED INCIDENT**

Isca Academy School		Date of Incident:	Date & Time Reported: Reported by:
Pupil(s) involved:	Name(s)	d.o.b.	Home contact number

Description of Incident:

Category of Incident:	Action Taken	By whom	Contacted
Drug-related litter on or near school premises.			
Suspicion, allegation & disclosure in & out of school activities			
Symptoms of drug misuse			
Pupils/parents with drugs on school premises/trip/transport			
Pupils/parents taking drugs on school premises/trip/transport			
Pupils/parents selling/supplying drugs on school premises/trip/ transport			
Drug Type (if known) or description:	Removed by	Where retained	Receipt given & countersigned.

Contacts made:

	Contact Number	By whom	Contact Time	Arrival Time
Parents				

Police				
Ambulance				
Other Health Professionals				
CYPS				
Local Drug Support Agency				
Other, please state.				

Drug-related Incident report cont.

Pupil Interview Details (as appropriate)

*If a member of staff is required to be present a summary should be detailed below*

RECORD OF EVENTS:

TIME	DETAILS
OUTCOME	

Signed:

Witnessed by:

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Title:

Title:

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Date:

Date:



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**Please attach this form to CPOMs**