



23<sup>rd</sup> June 2020

Dear Parents/Guardians

### Year 11 Leavers' Hoodies

Despite the unusual circumstances this term, we are delighted to be able to still provide leavers' hoodies for our Year 11 students.

Hoodies can only be ordered through the school's on-line payment, ScoPay. We regret that we cannot accept cash or cheques at this time. ScoPay can be accessed using this link, which can also be found on our website: <https://www.scopay.com/login.html>. If you do not have log-in details, please contact [adminoffice@iscaexeter.co.uk](mailto:adminoffice@iscaexeter.co.uk), where staff will be able to email these to you.

Once you enter the system, please click *Leavers Hoodies 2020* to start shopping. You will be asked to select colour, size and numbers of hoodies. These will then be added to your basket, very much in the same way as normal on-line shopping.

The hoodies come in a range of colours: Jet Black, Heather Grey, Oxford Navy, Baby Pink, Burgundy and Fire Red. Please see the size chart below to guide your selection:

|                        |    |    |    |    |    |     |
|------------------------|----|----|----|----|----|-----|
| <b>Size:</b>           | XS | S  | M  | L  | XL | XXL |
| <b>Chest (to fit):</b> | 34 | 36 | 40 | 44 | 48 | 52  |

Each hoodie will have the student's name on the back in the number 20. There is an option to add a nickname. If you would like to do this, please email us at [leavers2020@iscaexeter.co.uk](mailto:leavers2020@iscaexeter.co.uk) before the order deadline, stating the nickname which you would like added and the actual name of the student (so that we can match this to your on-line order).

**Orders need to be placed and paid for by 4.00pm on Thursday 2<sup>nd</sup> July 2020.**

Hoodies will be ready for collection between 10am and 12pm on Friday 17<sup>th</sup> July. A stall will be set up outside, in front of the school's main reception. We would ask that you bear social distancing in mind when collecting/queuing to collect your order. Parents can enter the school site and use the carpark on this occasion. Only orders placed and paid for by the deadline will be available. We regret that it will not be possible for buy hoodies on the day.

Yours sincerely

**Mrs Alison Moxey**  
**Assistant Head -Operations**